

# SAMS I.Q. # 010

Issued: March 30, 2009

## **Question #27:**

How do I indicate the unit(s) and correct cost for Purchase of Service (POS)?

### **Answer:**

Purchase of Service will always have a quantity of one (1) for each service delivery, regardless of funding stream. Please change the unit price to the correct dollar amount to be reimbursed from one (1) dollar to the correct total amount for that service delivery. POS services should be recorded on the date service was provided to the consumer. This is done under daily unit details screen.

## **Question #28:**

How do I get reimbursed for ADCRC services that were delivered to my consumers?

### **Answer:**

Two conditions must exist for you to get reimbursement.

- A. All services that were delivered with a unit price of zero (0) must be included in your invoice.
- B. All reimbursable services (under "Dollars to be reimbursed" for each of the three different funding streams) must be included in the invoice.

**Question #29:**

How do I show the unit(s) and dollars to be reimbursed for our ADCRC clients?

**Answer:**

Prior to entering the dollars to be reimbursed for ADCRC clients, a consumer group for each funding stream needs to be set up. You will then create a service delivery for each month to enter this amount. The service delivery should be reported under daily unit details on the LAST working day of the month to be invoiced.

As in Question #27, please note that for “Dollars to be reimbursed” services, the quantity is one (1) and the unit price is the total amount to be reimbursed.

Xerox WorkCentre 7345  
Banner Sheet

e475593

Date & Time : 05/27/2009 01:32 PM

User Name :

e475593

File Name :

Start Page

# SAMS I.Q. # 009

Issued: October 8, 2008

## **Question #26 :**

I noticed that my number of Service Delivery meals on my invoice is off by a few, what could be causing this?

## **Answer:**

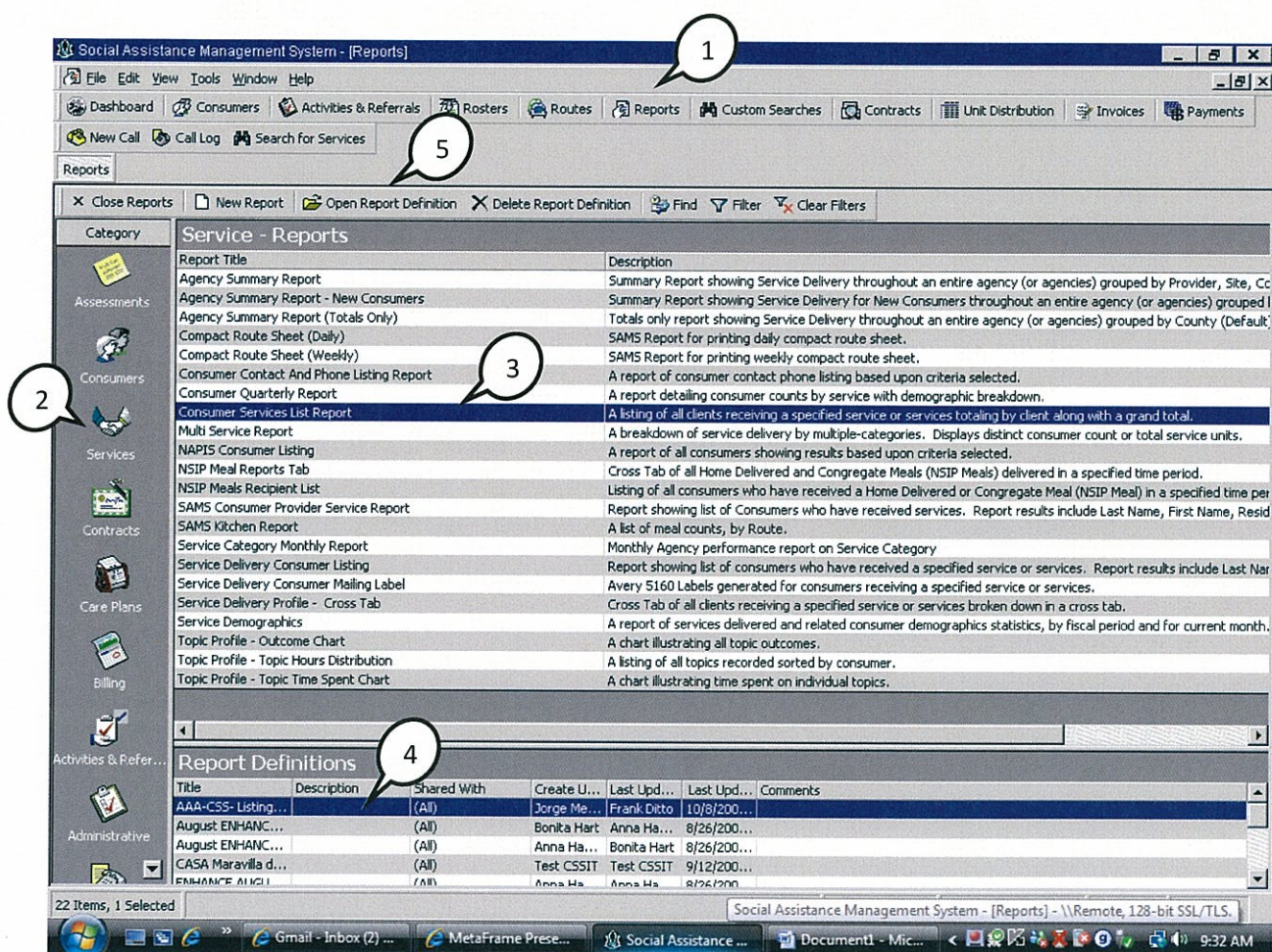
We researched the problem in your case and found that some of your Service Deliveries were missing the Fund Identifier. After checking other providers we found this to be a common problem and usually involves a small number of Service Deliveries. The solution for this problem is in three steps;

1. We have contacted Harmony Systems to block the ability to delete the Fund Identifier or to do service delivery in with the incorrect identifier. We have been assured that this should be implemented in the next update.
2. Providers should review with staff that they should ensure that the service has the correct fund identifier or not delete a Fund Identifier as that is a primary key to invoicing the service delivery.
3. We have placed a report format in SAMS so providers can locate all services that have a "Unknown Fund Identifier" (deleted Fund Identifier). Use the instructions below to run the report and correct the Fund Identifier. Any Service Deliveries that were missing from a Service Delivery Invoice will show on the next Invoice provided you follow the invoicing instructions and have a start date of 07/01/2008 with an ending date of the end of the invoice period month.



## Printing a list of Consumer Services with missing Fund Identifiers (Unknown Fund Identifier)

1. From the SAMS Main Menu select **Reports**.
2. Select **Services** from the navigation menu (Category).
3. Highlight the Report Title **Consumer Services List Report**



4. From the Report Definitions split window select **AAA-CSS-Listing Unknown Fund Identifier**.
5. Select **Open Report Definition**.



6. Go down to the **Service Delivery** section.

7. Under **Provider**, select your name and click the **OK** button.

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7

6

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1 provider filter selected.

8. Select **Print Preview** and the following report will appear in the preview window.

- Social Assistance Management System - AAA-CSS- Listing - Unknown Fund Identifier - SAMS Consumer Services List Report

File Edit View Tools Window Help

Dashboard Consumers Activities & Referrals Rosters Routes Reports Custom Searches Contracts Unit Distribution Invoices Payments

New Call Call Log Search for Services

Reports AAA-CSS- Listing - Unknown Fund Identifier - SAMS Consumer Services List Report

X Close Report Save Report Save and Close Report Save Report As ... Clear All Filters Print Report Printer Setup Print Preview Stop Preview

### AAA-CSS- Listing - Unknown Fund Identifier - SAMS Consumer Services List Report

Include Consumer Groups	Yes
<b>Report Header</b>	
Subtitle	
Report Comments	
<b>Report Security Access</b>	
Shared With	(All)
Modifications Allowed	(All)
<b>Care Providers</b>	
Care Managers	(Any)
Care Manager Provider Role	(Any)
<b>Consumer Details</b>	
<b>Residential Location</b>	
Towns	(Any)
Counties	(Any)
Municipalities	(Any)
State	(Any)
Zip Code	(Any)
<b>Service Delivery</b>	
Service Start Date (on or after)	
Service End Date (on or before)	
Agency	(Any)
Provider	Santa Clarita Valley Committee On Aging
Provider Role	(Any)
Subprovider	(Any)
Care Program/Services	(Any)
Service Category	(Any)
Service	(Any)
Level of Care	(Any)
Service Program	(Any)
Care Program	(Any)
Fund Identifier	(Any)
Place of Service	(Any)

**SAMS Consumer Services List Report**      Service Period: unspecified

Client ID: [Redacted]      Last Name: [Redacted]      First Name: [Redacted]      MI: [Redacted]

Fund Identifier: (Unknown) Fund Identifier:

13062299W      NAME      BUCINA  
Resident Address: 27981 CHURCH ST, GALT, CA 91324  
Unit: Unit#1      Price: \$ 6.00

7/30/06      From: 13-CCL American Style      To: 13-CCL American Style  
Resident Address: Santa Clarita Valley Commit Bas On Aging      Agency: Los Angeles County AAA  
Unit: Unit#1      Price: \$ 6.00

13398394G      LICUNA      JULIA  
Resident Address: 25250 PLATA DE PALMA DR, Valencia, CA 91355  
Unit: Unit#1      Price: \$ 6.00

7/30/06      From: 13-CCL American Style      To: 13-CCL American Style  
Resident Address: Santa Clarita Valley Commit Bas On Aging      Agency: Los Angeles County AAA  
Unit: Unit#1      Price: \$ 6.00

13389958A      BERHARDT      ROSE  
Resident Address: 25227 AVE WOODH, Valencia, CA 91355  
Unit: Unit#1      Price: \$ 6.00

7/30/06      From: ARB-4CN Client Intake      To: ARB-4CN Client Intake  
Resident Address: Santa Clarita Valley Commit Bas On Aging      Agency: Los Angeles County AAA  
Unit: Unit#1      Price: \$ 6.00

13398394G      BUCINA      SHIRLEY  
Resident Address: 26100 DOW PLAZA CT, Newhall, CA 91321  
Unit: Unit#1      Price: \$ 6.00

7/30/06      From: 13-CCL American Style      To: 13-CCL American Style  
Resident Address: Santa Clarita Valley Commit Bas On Aging      Agency: Los Angeles County AAA  
Unit: Unit#1      Price: \$ 6.00

13379954A      CAMERO      ALBERTO  
Resident Address: 14325 WEST ARCADE LANE, Canyon Country, CA 91357  
Unit: Unit#1      Price: \$ 6.00

7/30/06      From: 13-CCL Client Intake      To: 13-CCL Client Intake  
Resident Address: Santa Clarita Valley Commit Bas On Aging      Agency: Los Angeles County AAA  
Unit: Unit#1      Price: \$ 6.00

13061729Y      BRYAN      MONTE  
Resident Address: 26711 CASABLANCA CIRCLE, Newhall, CA 91321  
Unit: Unit#1      Price: \$ 6.00

CSST006      SAMS2K\_CA\_LACOUNTY      10/8/2008      9:34 AM



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